

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

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**Special Regular Meeting – Goshen Township
Board of Trustees
Wednesday August 3rd, 2016
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Chief Steve Pegram
Board of Trustees
Chief Pegram

Trustee Allen called the meeting to order at 7:01 PM and roll was taken.

Trustee Lisa Allen – Present
Trustee Bob Hausermann – Present
Trustee Lois Pappas Swift – Absent

In Attendance: Administrator / Fire / EMS Chief Steve Pegram, Service Director Bob Seyfried, and Police Chief Bob Rose.

Adoption of Agenda

288-2016 Trustee Hausermann motioned to adopt the agenda. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

Approve Payment of bills

289-2016 Trustee Hausermann motioned to table payment of bills 7/5/16-8/3/16 until Trustee Allen has a chance to review. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent



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290-2016 Trustee Hausermann motioned to approve meeting minutes from Regular Township Trustees meeting held 6/28/2016 and the Special Budget Hearing held on July 5th, 2016. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

Communications and Announcements

Park Commissioner Margie Hadley gave a park board update. She stated that the park has been doing a lot of community outreach including Senior Bingo, Music in the Park, and Disc Golf 101. There are no events in August. September has the disc golf Thornageddon Tournament. In October, the park will hold the Pumpkin Chuckin', Fall Festival, and a haunted trail. The farmers market is building little by little now that vegetables are available. There are still plans to do the park 5k.

Treasurer Michelle Dinwiddie gave park audit report. The park district has one bank account. The Park District and the Friends of the Park each have separate bank accounts. There is also an account for donations towards a children's playscape area. From January 2015 to December 2015, each account increased. The park district became a government entity in 2009. The state auditor had a 6 year audit period. In the future, the park will fall under 2 year audit periods. There were 7 observations listed in the 6 year audit period, in which all observations have been fixed. The first observation was that the park did not file an income and expense report in past years. The report is due in February. 2015 was the first year it was submitted. The report is public record and available upon request. The second observation was a lack of a receipt book for all incoming donations. There is also a Purchase Order system being put in place to help with expense tracking. The park district has also implemented a payment of bills motion in their minutes to keep track of expenses. The third observation was that with the change of park board commissioners and treasurer, there was no change over in the names listed on the money market account. That has since been fixed. The fourth observation was that the auditor's felt that the zero turn lawn mower was not correctly appropriated when purchased. The fifth observation is still under review with the auditor's office. The auditor is reviewing whether or not the money market account is the correct type of account. If it is a special fund, Treasurer Dinwiddie will need to go to training in September. If not, the park district will have to file an exemption report. The park district will be notified. The sixth observation was about the park district not having formal written spending policies. The park district is working on updating their spending policies. They plan on having that finished by September. The seventh



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observation was a suggestion for the park district to create an operating budget and adjust based on what donations are received. The Park District meets the First and Third Thursday of each month in the government building. The Friends of the Park meets on the second and fourth Thursday of each month at the park, weather permitting. If the weather does not permit, the meetings will be held at another place, such as the Goshen Grind. Volunteers are always welcome. The park is working on obtaining a 501c3, which may open doors to obtaining grants.

Trustee Allen suggested creating a sourcebook for all policies and budget protocols in the future. She also suggested the park district create a revenue template for budgeting with estimates based on historical data from donations.

New Business

Ceremonial Swearing in of Officer Ryan Saylor

291-2016 Trustee Hausermann motioned to accept donation of \$50 to Fire and EMS department and a \$50 donation to the Police Department from Sharon Schleyer, in memory of her husband, former Goshen Township Fire Fighter and Police Officer. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

292-2016 Trustee Hausermann motioned to waive zoning permit fee to change zoning on Parcel #1 12205A005 from Commercial to Residential. Property located at corner of Cozaddale Road and Stumpy Lane. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

The lot has been earmarked to change back to residential to match surrounding properties that are all residential.

293-2016 Trustee Hausermann motioned to accept donation of a gas grill to the Police Department from Donna and Jimmy Rosic. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

294-2016 Trustee Hausermann motioned to transfer \$1000 from line item 2192-210-420-2901 (Operating Supplies) to line item 2192-210-310-2901 (Training). Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent



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- 295-2016** Trustee Hausermann motioned to declare surplus and approve the trade-in of (17) Generation 3 Glock Pistols and pistol equipment for Generation 4 Glock Pistols and pistol equipment from Kiesler's in the amount of \$2,572. Trustee Allen seconds; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent
- This replaces all fire arms currently in service. The old guns were 15+ years old.
- 296-2016** Trustee Hausermann motioned to approve the Citizen's Police Academy #7 to begin Wednesday September 7th, 2016. Trustee Allen seconds; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent
- 297-2016** Trustee Hausermann motioned to accept the resignation of part time firefighter/paramedic Brad Schlake effective July 28, 2016. Trustee Allen seconds; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent
- 298-2016** Trustee Hausermann motioned to accept the resignation of part time firefighter/paramedic Mitchell Caito effective August 3, 2016. Trustee Allen seconds; motion carried.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent
- 299-2016** Trustee Hausermann motioned to increase appropriations \$7,500 in line item 1000-110-360-0000 Contracted Services for the upgrade to the Townships Server/back-up storage. Trustee Allen seconds; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent
- 300-2016** Trustee Hausermann motioned to approve out of town travel for Fire/EMS Chief Steve Pegram to attend the International Association of Fire Chiefs Meeting August 16-19, 2016 at no cost to Goshen Township. Trustee Allen seconds; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent



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301-2016 Trustee Hausermann motioned to approve RESOLUTION DETERMINING TO PROCEED TO LEVY AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR POLICE DEPARTMENT OPERATIONS. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

302-2016 Trustee Hausermann motioned to adjourn into Executive Session at 7:58PM in accordance with ORC 121.22(G)(1) to consider the appointment of a public employee, as well as in accordance with ORC 121.22 (G) (4) preparing for bargaining session with a public employee. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

Reconvene from executive session at 8:29PM

303-2016 Trustee Hausermann motioned to reconfirm George Jackson's appointment as park commissioner as 6/1/15 through 5/31/2018. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

304-2016 Trustee Hausermann motioned to appoint David Dinwiddie to the Goshen Park Board vacancy, term to expire on May 31, 2017. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

305-2016 Trustee Hausermann motioned to make permanent Acting Fire and EMS Lieutenant Ryan Passat's promotion to Fire and EMS Lieutenant effective August 3rd, 2016. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

Adjournment

306-2016 Trustee Hausermann motioned to adjourn the Regular Meeting of the Board of Trustees at 8:31 p.m. Trustee Allen seconds; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Absent

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Respectfully Submitted by:

Brittany Koepke, Fiscal Officer

Goshen Township Trustee