

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

Board of Trustees
Tuesday, February 9, 2016
7:00 PM
Regular Meeting Agenda

Opening

Invocation
Pledge of Allegiance
Roll Call

Board of Trustees
Board of Trustees
Fiscal Officer Allgeyer

Adoption of Agenda

A. Motion to adopt agenda

Board of Trustees

Approval of Meeting Minutes

B. Motion to approve Trustee minutes from 12/8/2015 6:15 Public Hearing
"Goshen Horse Thief Detectives and 12/8/15 7PM Regular meeting

Fiscal Officer Allgeyer

Approve payment of bills

C. Motion to approve payment of bills, payment dates 1/26/16 to 2/8/16

Fiscal Officer Allgeyer

Communication and Announcements

D. Park Update

Park Commissioner

E. Township Administrator Announcements / Correspondences

Chief Pegram

New Business

F. Motion to accept resignation of part-time firefighter/paramedic Charles
Hyden effective 2-9-16

Chief Pegram

G. Motion to accept the resignation of part-time firefighter/EMT Brent Waits
effective 2/9/16

Chief Pegram

H. Update on Rental Property on Main Street

Fiscal Officer Allgeyer

I. Motion to schedule a special meeting of the board of trustees for the
purpose of Zoning and BZA board interviews.

Chief Pegram

Old Business

- J. Motion to appoint _____ to a ___ year term with the Goshen Park Board of Trustees Board of Trustees
- K. Consider motion to purchase a table at the Clermont County Chamber of Commerce Salute to Leaders Dinner March 23, 2016 for \$600 Chief Pegram
- L. Motion to authorize Interim Township Administrator Steve Pegram to represent the Goshen Township Board of Trustees and to execute all closing documentation on behalf of the Goshen Township Board of Trustees at the real estate closing on the property identified as 1928 Main Street, Goshen, Ohio 45122 which is being donated by Wells Fargo Financial 1, Inc. to the Goshen Township Board of Trustees. Chief Pegram
- M. Consider a motion to adjust the compensation for BZA members in 2016 to be \$50 a month if at least one meeting is attended in that month Chief Pegram
- N. 2016 Budget Update Chief Pegram
- O. Motion to approve the 2016 budget as presented with a total appropriations across all funds of \$5,478,986.32 Fiscal Officer Allgeyer
- P. Motion to appropriate a total of \$582,981.46 in the General Fund 1000
- Q. Motion to transfer a total of 57,242.75 from the General Fund 1000 to the Zoning Fund 2181
- R. Motion to appropriate a total of \$68,111.89 in the Zoning Fund 2181
- S. Motion to appropriate a total of \$47,200 in the Lighting District Fund 2401
- T. Motion to appropriate a total of \$20,000 in the Building Fund 4901
- U. Motion to appropriate a total of \$17,000 in the Motor Vehicle License Tax Fund 2011
- V. Motion to appropriate a total of \$128,968 in the Gasoline Tax Fund 2021
- W. Motion to appropriate a total of \$247,962.80 in the Road and Bridge Fund 2031
- X. Motion to appropriate a total of \$65,650 in the Cemetery Fund 2041
- Y. Motion to appropriate a total of \$204,757 in the Permissive Motor Vehicle Tax Fund 2231
- Z. Motion to appropriate a total of \$678,914.44 in the Police District Fund 2081

- AA. Motion to appropriate a total of \$512,048.97 in the Police Departments portion of the Safety Services Fund 2192
- BB. Motion to appropriate a total of \$58,000 in the Drug Law Enforcement Fund 2221
- CC. Motion to appropriate a total of \$738,760.08 in the Fire Fund 2111
- DD. Motion to appropriate a total of \$917,985 in the Ambulance Fund 2191
- EE. Motion to appropriate a total of \$340,976.18 in the Fire - EMS Departments portion of the Safety Services Fund 2192
- FF. Motion to appropriate a total of \$849,670.50 in the Fire and Ambulance Special Levy Fund 2193 Chief Pegram
- GG. Motion to adjourn into Executive Session at _____ in accordance with ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Chief Pegram
- HH. Consider motion to revise the current Goshen Township Personnel Policy and Procedures Manual Article VIII – Compensatory Time 8.3 Maximum Accruement in order to cap accumulation of compensatory time at 100 hours Chief Pegram
- II. Consider motion to payout any accumulated compensatory time for any township employees who currently have a compensatory balance in excess of 100 hours in accordance with the policy revision approved in the previous motion

Community Forum

Adjournment

Motion to adjourn the Regular Meeting of the Board of Trustees

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**Regular Meeting – Goshen Township
Board of Trustees
Tuesday, February 9, 2016
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Chief Steve Pegram
Board of Trustees
Fiscal Officer Allgeyer

Trustee Allen called the meeting to order at 7:00 PM and roll was taken.

Trustee Lisa Allen – Present
Trustee Bob Hausermann – Present
Trustee Lois Pappas Swift – Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Interim Administrator / Fire / EMS Chief Steve Pegram, and Service Director Bob Seyfried

Adoption of Agenda

58-2016 Trustee Hausermann motioned to amend the agenda with removal of item "Q".
Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

59-2016 Trustee Hausermann motioned to adopt the agenda as amended. Trustee Swift
seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Approval of Meeting Minutes

60-2016 Trustee Swift motioned to approve Trustee meeting minutes from 12/08/15 6:15 PM Public Hearing Goshen Horse Thief Detectives and 12/08/15 7:00 PM Regular meeting. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Abstain Trustee Swift – Yes

Approve Payment of bills

61-2016 Trustee Swift motioned to approve payment of bills, payment dates 01/26/16 to 02/08/16. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Communication and Announcements

Park Board Update

Mr. Erwin Walker presented Park Board update to the Board of Trustees and stated that the Park Board is currently working on the Park's 2016 schedule for upcoming events.

Administrator announcements / correspondences

Administrator Pegram read a letter of commendation into the record for Police Chief Rick Combs, letter of commendation for the Fire / EMS department, and stated that at a recent Goshen basketball game both the Police and Fire departments received commendation awards. Trustee Allen thanked the Police and Fire departments for the work they do in this community.

New Business

62-2016 Trustee Swift motioned to accept the resignation of part-time firefighter/paramedic Charles Hyden effective 02/09/16. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Chief Pegram stated that Mr. Hyden no longer has time in his schedule for part-time work and submitted his resignation.

63-2016 Trustee Swift motioned to accept the resignation of part-time firefighter/ EMT Brent Waits. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

64-2016 Trustee Swift motioned to direct Administrator Pegram to work with the tenant regarding the lease ending on 1910 Main Street. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

65-2016 Trustee Hausermann motioned to table item "I". Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Administrator Pegram stated that as of this afternoon, three individuals had expressed interest in the Zoning Boards, but that no resumes had been received. Administrator Pegram recommended posting the available positions for two more weeks, which would also allow further communication with the interested individuals.

66-2016 Trustee Swift motioned to extend, by two additional weeks, the posting of the available positions on the Zoning and BZA boards. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

67-2016 Trustee Hausermann motioned to postpone item "J" consideration until after Executive Session. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Trustee Allen requested that the Board postpone item until after Executive Session due to she has one more question which needs to be clarified.

Salute to Leaders dinner

Consideration of motion was presented to Board of Trustees to purchase a table, at the cost of \$600.00, for the Clermont County Chamber of Commerce Salute to Leaders Dinner to be held on 03/23/16. Administrator Pegram stated that the Friends of the Park had been nominated for the Salute to Leaders. Trustee Swift stated that in past years, individuals had purchased their own tickets. Trustee Allen stated that there are so many award banquets, that the purchase of a table could set a precedent and could get out of control. Administrator Pegram stated that past practice has been for individuals to purchase their own tickets. After discussion, no motion was made.

68-2016 Trustee Hausermann motioned authorize Interim Administrator Steve Pegram to represent the Goshen Township Board of Trustees and to execute all closing documentation on behalf of the Goshen Township Board of Trustees at the real estate closing on the property identified as 1928 Main Street, Goshen, OH, 45122, which is being donated by Wells Fargo Financial 1, Inc. to the Goshen Township Board of Trustees. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Administrator Pegram stated that last year the Board of Trustees had put into motion to receive this donated property and that it is ready for closing. Administrator Pegram stated that Mr. Ramos has reviewed the paperwork and will also attend the closing along with Administrator Pegram.

69-2016 Trustee Hausermann motioned to adjust the compensation for BZA members in 2016, to be \$50.00 per month, if at least one meeting is attended in that month. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Administrator Pegram stated that this adjustment motion was to make equal pay for the BZA board in that they are paid in the same manner as the Zoning Commission. Fiscal Officer Allgeyer requested clarification that this motion does not affect the BZA secretary compensation, Board of Trustees agreed this motion does not affect the BZA secretary compensation as approved previously.

70-2016 Trustee Hausermann motioned to approve the 2016 budget as presented. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

Administrator Pegram stated that based on the 02/08/16 budget meeting the Board of Trustee had directed a few changes to be made and he has completed these changes in the budget document. Trustee Allen inquired if the Service department had allocations reflected for salaries and OPERS in the General fund; Administrator Pegram replied it does. Trustee Swift inquired how the 2016 revenue compared to the 2016 expenses; Administrator Pegram replied that the proposed budget does utilize using \$254,000.00 in unencumbered funds, but this amount is to be used for capital purchases of \$890,000.00. Trustee Allen stated that the usage of unencumbered money is for capital expenses only and not for operating expenses. Administrator Pegram stated that in the past when the Township ran into issues was when unencumbered money was used for operating expenses and reiterated that the proposed 2016 unencumbered usage is for capital expenses only.

- 71-2016** Trustee Hausermann motioned to approve the 2016 budget as presented, with total appropriations across all funds of \$5,478,986.32. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 72-2016** Trustee Hausermann motioned to appropriate a total of \$582,981.46 in the General Fund 1000. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 73-2016** Trustee Hausermann motioned to appropriate a total of \$68,111.89 in the Zoning Fund 2181. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 74-2016** Trustee Hausermann motioned to appropriate a total of \$47,200.00 in the Lighting District Fund 2401. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 75-2016** Trustee Hausermann motioned to appropriate a total of \$20,000.00 in the Building Fund 4901. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 76-2016** Trustee Hausermann motioned to appropriate a total of \$17,000.00 in the Motor Vehicle License Tax Fund 2011. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 77-2016** Trustee Hausermann motioned to appropriate a total of \$128,968.00 in the Gasoline Tax Fund 2021. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 78-2016** Trustee Hausermann motioned to appropriate a total of \$247,962.80 in the Road and Bridge Fund 2031. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No
- 79-2016** Trustee Hausermann motioned to appropriate a total of \$65,650.00 in the Cemetery Fund 2041. Trustee Allen seconds the motion; motion carries.
- Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

80-2016 Trustee Hausermann motioned to appropriate a total of \$204,757.00 in the Permissive Motor Vehicle License Tax Fund 2231. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

81-2016 Trustee Hausermann motioned to appropriate a total of \$678,914.44 in the Police District Fund 2081. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

82-2016 Trustee Hausermann motioned to appropriate a total of \$512,048.97 in the Police department's portion of the Safety Service Fund 2192. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

83-2016 Trustee Hausermann motioned to appropriate a total of \$58,000.00 in the Drug Law Enforcement Fund 2221. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

84-2016 Trustee Hausermann motioned to appropriate a total of \$738,760.08 in the Fire Fund 2111. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

85-2016 Trustee Hausermann motioned to appropriate a total of \$917,985.00 in the Ambulance Fund 2191. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

86-2016 Trustee Hausermann motioned to appropriate a total of \$340,976.18 in the Fire / EMS department's portion of the Safety Service Fund 2192. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

87-2016 Trustee Hausermann motioned to appropriate a total of \$849,670.50 in the Fire / Ambulance Special Levy Fund 2193. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

Executive Session

88-2016 Trustee Hausermann motioned to adjourn into Executive Session at 7:40 PM in accordance with ORC 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Board of Trustee reconvened back to Regular meeting from Executive Session at 8:08 PM.

Business Continued

89-2016 Trustee Hausermann motioned to appoint Margie Hadley to a 3 year term with the Goshen Park Board as a Park Commissioner filling the vacated seat ending in May 2018. Trustee Allen seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – No

Board of Trustees revisited agenda item "J" which was previously tabled until after Executive Session was held. Trustee Allen thanked the applicants and expressed her wishes that the individuals, which were not appointed tonight, would continue to help the community and look for future opportunities. Trustee Allen stated that she would like for the boards to appoint a Chair and Vice-Chair person along with stating the terms of existing members.

90-2016 Trustee Hausermann motioned to revise the current Goshen Township Personnel Policy and Procedures Manual Article VIII – Compensatory Time 8.3 Maximum Accrualment, in order to cap accumulation of compensatory time at 100 hours. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Administrator Pegram stated the auditor's recommendation in 2010, was compensatory time was not to exceed 100 hours for union employees. The Township agreed with the auditor's recommendation. Administrator Pegram stated there is currently a non-union employee who currently exceeds 100 hours of compensatory time and that this motion would bring the Township Policy in line with the auditor's recommendation for union employees. Trustee Allen read into the record the revised Compensatory Time policy.

91-2016 Trustee Hausermann motioned to payout any accumulated compensatory time for any Township employee who currently have a compensatory balance in excess of 100 hours in accordance with the policy revision approved in the previous motion. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

92-2016 Trustee Hausermann motioned to add agenda item "JJ" to appoint Ryan Passet as acting Fire / EMS Lieutenant. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

93-2016 Trustee Swift motioned to appoint Firefighter / Paramedic Ryan Passet as acting Fire and EMS Lieutenant, for no more than 90-days, effective 02/17/16, at the rate of \$20.43 an hour. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Community Forum

None

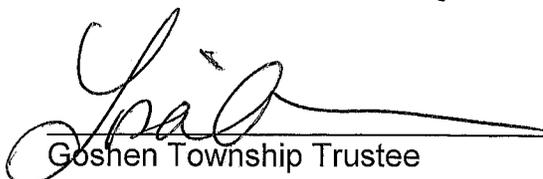
Adjournment

94-2016 Trustee Swift motioned to adjourn the Regular Meeting of the Board of Trustees at 8:18 PM. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes Trustee Hausermann – Yes Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

cra

February 9, 2016
7:00 PM Regular Meeting