

Trustees & Fiscal Officer  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



www.goshen-oh.gov

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Board of Trustees  
Tuesday, January 12, 2016  
7:00 PM  
Regular Meeting Agenda**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Board of Trustees  
Board of Trustees  
Fiscal Officer Allgeyer

**Adoption of Agenda**

A. Motion to adopt agenda

Board of Trustees

**Swearing in of Township Trustee Robert Hausermann and Fiscal Officer Elect  
Brittany Koepke**

Fiscal Officer Allgeyer

**Approve payment of bills**

B. Motion to approve payment of bills, payment dates 12/08/15 to 1/11/16

Fiscal Officer Allgeyer

**Communication and Announcements**

C. Park Update

Park Commissioner

D. Goshen Township Bicentennial

Mr. Jim Poe Goshen  
Historical Society

E. Status of 2015 Township Financials

Fiscal Officer Allgeyer

**New Business**

F. Motion to approve current Trustee Allen and Trustee Swift compensation to be paid monthly at \$1,333.17 from General Fund line item 1000-110-111-0000 per ORC 505.24 based on the annual budget

Fiscal Officer Allgeyer

G. Motion to approve newly elected Trustee Hausermann compensation to be paid monthly at \$1,399.84 from General Fund line item 1000-110-111-0000 per ORC 505.24 based on the annual budget

Fiscal Officer Allgeyer

H. Motion to approve current Fiscal Officer Allgeyer compensation to be paid monthly at \$2,029.58 from General Fund line item 1000-110-121-0000 per ORC 507.09 based on the annual budget

Fiscal Officer Allgeyer

- I. Motion to approve newly elected Fiscal Officer Koepke compensation upon term commencement starting April 1, 2016, to be paid monthly at \$2,131.09 from General Fund line item 1000-110-121-0000 per ORC 507.09 based on the annual budget Fiscal Officer Allgeyer
  
- J. Motion to set 2016 Zoning Commission member compensation to be paid on an annual basis in December Fiscal Officer Allgeyer
  
- K. Motion to set 2016 Zoning Commission Secretary compensation to be paid on an annual basis in December Fiscal Officer Allgeyer
  
- L. Motion to set 2016 Board of Zoning Appeals member compensation to be paid on an annual basis in December Fiscal Officer Allgeyer
  
- M. Motion to set 2016 Board of Zoning Appeals Secretary compensation to paid on an annual basis in December Fiscal Officer Allgeyer
  
- N. Motion to set 2016 standard mileage rate for personal vehicle use by Township employees and elected officials to 54 cents per business mile, as established by the IRS for 2016 Fiscal Officer Allgeyer
  
- O. Motion to request an advance of taxes collected by Clermont County Auditor Fiscal Officer Allgeyer
  
- P. 2013 / 2014 audit review
  
- Q. Motion to accept \$300 donation to the Fire and EMS Department from Ken and Judy Klosterman Chief Pegram
  
- R. Motion to declare surplus and dispose of 17 pair of fire boots, 15 Fire Coats, 9 Fire Pants, 11 Fire helmets, 25 pair of fire gloves and 5 nomex hoods that are expired and no longer usable for their intended purpose. Chief Pegram
  
- S. Motion to donate previous mentioned surplus fire gear to African Fire Mission a 501C3 corporation headquartered in Cincinnati OH. Chief Pegram
  
- T. Motion to donate previously declared surplus SCBA equipment to African Fire Mission Chief Pegram
  
- U. Motion to trade miscellaneous surplus fire tools (Cord reels, nozzles, adapters, hand tools) to Stonelick Township Fire and EMS in return for a set of Genesis Rescue tools Chief Pegram
  
- V. Motion to accept resignation from Part-time Firefighter/Paramedic Chris Johns effective 12/7/15 Chief Pegram
  
- W. Review of Health Care Benefits renewal for 2016 Chief Pegram
  
- X. Motion to purchase back a burial plot located in Goshen Cemetery ( Sect. A / Lot 219 / Grave 7 ) for the original purchase price of \$400 Director Seyfried
  
- Y. Motion to certify the road miles for Goshen Township for 2016 at 45.946 miles per the Clermont County Engineer Director Seyfried

**Old Business**

**Community Forum**

**Adjournment**

Motion to adjourn the Regular Meeting of the Board of Trustees

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**Regular Meeting – Goshen Township  
Board of Trustees  
Tuesday, January 12, 2016  
7:00 PM**

**Meeting Minutes**

**Opening**

Invocation  
Pledge of Allegiance  
Roll Call

Chief Steve Pegram  
Board of Trustees  
Fiscal Officer Allgeyer

Trustee Allen called the meeting to order at 7:00 PM and roll was taken.

Trustee Lisa Allen – Present  
Trustee Bob Hausermann – Present  
Trustee Lois Pappas Swift – Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Interim Administrator / Fire / EMS Chief Steve Pegram, and Service Director Bob Seyfried

**Adoption of Agenda**

**11-2016** Trustee Swift motioned to adopt the agenda. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Yes      Trustee Swift – Yes

**Swearing in Ceremony**

Proceeded with ceremonial swearing in of Township Trustee Robert Hausermann and Fiscal Officer Elect Brittany Koepke.

**Approve Payment of bills**

**12-2016** Trustee Swift motioned to approve payment of bills, payment dates 12/08/15 to 01/11/16. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Yes      Trustee Swift – Yes

## Communication and Announcements

### Park Board Update

Mr. Joe Spaulding stated that park meetings are the first Thursday of each month and that January discussions involved park restrooms, enlarging the parking lot, children's playscape, trails, grants, foundation awards, finalizing 501 C (3), camping overnight for disc golfers, gazebo, and amphitheater placement. Report attached for reference.

### Goshen Township Bicentennial

Mr. Jim Poe stated that in 2019 Goshen Township will celebrate its bicentennial and would like to start planning towards the event now. Mr. Poe stated the Goshen Historical Society has started contacting certain organizations to participate. Mr. Poe gave suggestions to commemorate the occasion; bicentennial park, new bicentennial flag, bicentennial symbols, flags placed down Goshen Road. Trustee Hausermann stated it will take an organization outside the Board of Trustees to plan the event because the Board of Trustees are not allowed to plan events according to the ORC and asked for volunteers to head up a bicentennial committee.

### Status of 2015 Township Financials

Fiscal Officer Allgeyer presented preliminary 2015 year end Township financials. Fiscal Officer Allgeyer stated that all receipts have been received and posted for 2015 and that all payments have been posted for 2015. Fiscal Officer Allgeyer stated that the Township started 01/01/15 with \$1.955 million dollars and ended on 12/31/15 with \$2.232 million dollars, which is an overall increase of \$277,000.00. Fiscal Officer stated all funds had an increase in cash in 2015 except for three funds; Ambulance fund had a decrease of \$55,156.37 due to the capital purchase of a new ambulance in 2015, Drug Law fund had a decrease of \$5,432.45 due to the capital purchase of two new police cruisers in 2015, PMVL fund had a decrease of \$41,078.39 due to the Board of Trustee approved additional road paving to be completed in 2015.

## New Business

**13-2016** Trustee Hausermann motioned to approve current Trustee Allen and Trustee Swift compensation to be paid monthly at \$1,333.17 from the General fund line item 1000-110-111-0000 per ORC 505.24 based on the annual budget. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Hausermann – Yes

Trustee Swift – Yes

Fiscal Officer Allgeyer stated the State of Ohio had approved a compensation increase in 2016 for incoming Trustees and incoming Fiscal Officers but current sitting elected officials were not eligible for the compensation increase.

**14-2016** Trustee Swift motioned to approve newly elected Trustee Hausermann compensation to be paid monthly at \$1,399.84 from the General fund line item 1000-110-111-0000 per ORC 505.24 based on the annual budget. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**15-2016** Trustee Hausermann motioned to approve current Fiscal Officer Allgeyer compensation to be paid monthly at \$2,029.58 from the General fund line item 1000-110-121-0000 per ORC 507.09 based on the annual budget. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**16-2016** Trustee Swift motioned to approve newly elected Fiscal Officer Koepke compensation to be paid monthly at \$2,131.09 from the General fund line item 1000-110-121-0000 per ORC 507.09 based on the annual budget. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**17-2016** Trustee Hausermann motioned to set 2016 Zoning Commission member compensation to be \$50.00 per month, where at least one meeting per month must be attended by the member; compensation to be paid on an annual basis in December. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**18-2016** Trustee Hausermann motioned to set 2016 Zoning Commission Secretary compensation to be \$50.00 per meeting attended; compensation to be paid on an annual basis in December. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

**19-2016** Trustee Swift motioned to set 2016 Board of Zoning Appeals member compensation to be \$50.00 per meeting attended; compensation to be paid on an annual basis in December. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Trustee Allen inquired of Board if BZA compensation should be set per meeting but that this may be adjusted once budget has been reviewed and approved; Trustee Swift and Trustee Hausermann agreed to set BZA compensation per meeting with the understanding that it may be adjusted at a later date.

- 20-2016** Trustee Hausermann motioned to set 2016 Board of Zoning Appeals Secretary compensation to be \$50.00 per meeting attended; compensation to be paid on an annual basis in December. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes
- 21-2016** Trustee Swift motioned to set 2016 standard mileage rate for personal vehicle use by Township employees and elected officials to by \$0.54 per business mile, as established by the IRS for 2016. Trustee Hausermann seconds the motion; motion carries.
- Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes
- 22-2016** Trustee Swift motioned to request an advance of taxes collected in 2016 by Clermont County Auditor. Trustee Hausermann seconds the motion; motion carries.
- Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

2013 /2014 Audit Review

Fiscal Officer Allgeyer stated that the State of Ohio has completed their desk review of the audit performed by Perry & Associates (which is the firm the State had contracted to perform Goshen Township's audit). Fiscal Officer Allgeyer stated that Perry & Associates had submitted their audit to the State in September and the State had approved the audit in December with no modifications to be done. Fiscal Officer Allgeyer stated that there were zero findings for recovery in 2013 & 2014. Fiscal Officer Allgeyer stated there were a few items included on the Management Letter; investment training (Goshen Township does not have investments, but there is a form which must be submitted to the State to be excused from investment training), posting and fund activity (Zoning fund was posted as a restricted fund and should post as a subcategory of the General fund), older outstanding checks (auditors direction was to issue voids), expenditures and posting of receipts in 2013.

- 23-2016** Trustee Hausermann motioned to accept \$300.00 donation to the Fire / EMS Department from Ken and Judy Klosterman. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes
- 24-2016** Trustee Hausermann motioned to declare surplus and dispose of 17 pair of fire boots, 15 fire coats, 9 fire pants, 11 fire helmets, 25 pair of fire gloves, and 5 nomex hoods that are expired and no longer usable for their intended purpose. Trustee Swift seconds the motion; motion carries.
- Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Chief Pegram stated the equipment has a 10 year life span and that the Township can no longer use them for fire purposes.

**25-2016** Trustee Hausermann motioned to donate previous mentioned surplus fire gear to African Fire Mission a 501C3, headquartered in Cincinnati, OH. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Chief Pegram stated that Dave Moore started a 501C3 to help obtain donated items to ship in a container to Africa along with sending individuals to train the people on how to use the equipment. Chief Pegram stated that the equipment can no longer be used by the Fire department according to OSHA but that the equipment could be donated to a non OSHA covered destination like Africa.

**26-2016** Trustee Swift motioned to donate previously declared surplus SCBA equipment to African Fire Mission. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Chief Pegram stated that there had been no bids on the government auction site for the SCBA equipment and made recommendation to donate out of date equipment to African Fire Mission.

**27-2016** Trustee Hausermann motioned to trade miscellaneous surplus fire tools (cord reels, nozzles, adapters, and hand tools) to Stonelick Township Fire / EMS in return for a set of Genesis Rescue tools. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Chief Pegram recommended the trade which will allow a set of rescue tools to be on location at House #19, which currently does not have rescue tools on site.

**28-2016** Trustee Hausermann motioned to accept resignation of part-time firefighter/paramedic Chris Johns effective 12/7/15. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Chief Pegram stated that Chris Johns just does not have the time in his schedule to work part time.

**29-2016** Trustee Hausermann motioned to approve health care benefits renewal option for 2016 to be with Medical Mutual MMO 2000 100 W 8000ER and HRA. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes                      Trustee Hausermann – Yes                      Trustee Swift – Yes

Interim Administrator Pegram stated he has been working on the 2016 health benefits renewal and if the Township keeps the same coverage as 2015 there will be a 15% increase in the annual premium. Interim Administrator Pegram

recommended to the Board that a second option be approved, which would reduce the annual premium but would have a higher self-insured amount.

**30-2016** Trustee Hausermann motioned to purchase back a burial plot located in Goshen Cemetery (Sect A – Lot 219 – Grave 7) for the original purchase price of \$400.00. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Yes      Trustee Swift – Yes

**31-2016** Trustee Swift motioned to certify the road miles for Goshen Township for 2016 at 45.946 miles per the Clermont County Engineer. Trustee Hausermann seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Yes      Trustee Swift – Yes

Service Director Seyfried stated that any new roads the County dedicate to the Township increases the total mileage and that the Board must approve the mileage each year.

### Community Forum

Ken Klosterman – Goshen, OH

Mr. Klosterman supported Mr. Poe with community involvement in the upcoming Township bicentennial celebrations and would like for the community to help raise money.

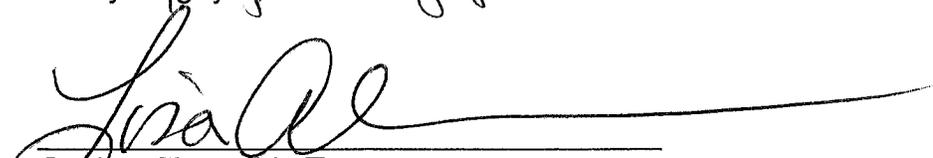
### Adjournment

**32-2016** Trustee Hausermann motioned to adjourn the Regular Meeting of the Board of Trustees at 8:06 PM. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes      Trustee Hausermann – Yes      Trustee Swift – Yes

Respectfully Submitted by:

  
Cheryl Allgeyer, Fiscal Officer

  
Goshen Township Trustee  
cra